

Meeting Title	Torquay & Paignton Liaison Forum
Venue	Torquay Harbour Office
Date	Thursday 23 rd June 2022

Present	Rob Parsons (RP)	Amanda Castle (AC)	Tim Allen (TA)
	Nick Burns (NB)	Warwick Saunders (WS)	Tim Morris (TM)
	Jessica Marles (JM)	James O'Dwyer (JO)	Bob Penfold (BP)
	Simon Pinder(SP)	Anne Brooks (AB)	Terry Eakers (TE)
	Nicole Amil (NA)		

Agenda Items	1) Welcome & Apologies (HM Introduction)	HM
	2) Minutes from the last meeting	HM
	3) Actions from Minutes	HM
	4) Schedule of Meetings 2022	JM
	5) Harbour Financial Update & Charges	HM/KA
	6) Operational Update	HM/NB
	➤ Major Incident	
	➤ Trinity House Audit	
	➤ Service Pressures	
7) Staffing	HM/NB	
8) Events	All	
9) AOB	HM	
	➤ Paignton toilets potential change of use	

1.	Welcome & Apologies (HM Introduction)	Action
	HM welcomes all to the meeting.	
	JM states apologies for the meeting – Charles Easterbrook, John Dudley, Judith Mills, Vic Ellery and Andrew Barrand	
	HM advised all of the passing of Marshall Ritchie, all agreed that half mast would be suitable.	

2.	Minutes from the last meeting	Action
	All agree minutes are accurate and no matters arising.	
3.	Actions from minutes	Action
	No actions	
4.	Schedule of Meetings 2022	Action
	Schedule of meetings will go out with these minutes, RP would like to have all meetings for this year booked into the calendar before the committee meetings.	
5.	Harbour Financial Updates & Charges	Action
	RP advised that the budgets have been delivered to the Harbour Committee. There has been an increase in fish tolls with reaching a million last year and a good start this year, there are some money in the reserves for dredging in Brixham Harbour.	

6.	Operational update	Action
	<p><u>Major Incident</u> NB spoke about the Yacht fire that happened at the end of last month. He advised that our tier two responders are on site (Adler and Allan) and have been on site/standby since the incident happened. We are unsure on the quantity of fuel but so far have taken about 3,500L so a large amount has been removed but currently unsure of the remainder of fuel in the wreck. NB and RP mentioned the exceptional team work from the team with how they responded on the day of the incident and how it was important that the team had previous training on how to deal with these situations as they knew exactly what needed to be done.</p> <p>NB advised of a salvage plan that has been put together by TMS the contractors that have been granted the works of recovering the wreck. RP and NB to read through this prior to Monday when 2 barges will be arriving, one being 50m by 18m.</p> <p>When this work starts part of the marina may need to be dismantled and for a certain amount of time part may also be closed, no traffic in or out of the marina. A dive team have started on the wreck putting in channels ready for the slings to be lifted.</p> <p>AC asked if there will be any restrictions to the Inner/ town dock, NB confirmed there wont be restrictions to Inner and Town Dock. The fairway may be closed at points but all will be communicated well.</p> <p>JO asked how long the lift is going to take and how long could the marina potentially be closed, RP advised worst case scenario it could be up to 3 days, this will be on a weekday. We are unsure on how long when the wreck is on the barge it will be in Torquay Harbour but it will be movable and TMS will work with us. The end destination is Southampton.</p> <p>A press release is going to go out today to clarify many rumours going around and a notice to mariners on the work will also be issued but RP does not want to issue this just yet.</p> <p>RP mentioned that lessons are learnt from this incident and we are lucky the wind was going in the direction it was. It has brought up the question if the equipment we have is suitable.</p> <p><u>Trinity House Audit</u> RP confirmed that the Trinity House Audit went well.</p>	
7.	Staffing	Action
	<p>NB informed that we have new seasonals who have started, training is still undergoing and hoping they will be fully trained in a week or so ready for the summer season. It does help having staff on the slipway for payment taking etc.</p> <p>We are an admin team member down and struggling to find anyone suitable, the job was advertised and no one was taken on, it is being put back out for applications.</p>	
8.	Events	Action
	<p>SP confirmed we have a very full schedule this year for the events and a lot coming up in July and August with applications for this year also still coming in. Due to Covid not permitting many events for the last few years a lot of events have had to make changes to processes and risk assessments.</p> <p>NB discussed the Airshow, the first day did go well but due to the weather it was cancelled on the second day, NA advised it was still busy down in Paignton and lots were still going on. The fly markers were put out but due to winds they were washed</p>	

	<p>up onto the beaches. The weather did lift in the afternoon but where the planes were flying from the weather was not flyable conditions. We kept the exclusion zones in place on the Sunday incase the weather allowed the planes to fly as it would have been difficult to allow boats into the exclusion zone and then take them out if it went ahead in the afternoon.</p> <p>NA advised there is a meeting organised with events to discuss the strengths and weaknesses.</p> <p>BP issued us with a breakdown of the RTYC events schedule, all requested for this to be sent out with the minutes. There are 3 large events coming up one being the UK Cadet Class National Championships which is at 60 entries from different countries starting on the 22nd July. BP also mentioned that they are already getting bookings in for 2024 and 2025.</p> <p>AC asked If they could stop people parking up at daddyhole plane during events as it causes chaos with cars everywhere, BP confirmed they to try and avoid people parking there but have no control of the road. AC asked if they could speak to highways to rectify this.</p> <p>TE informed us that Paignton Rowing Club are hosting the biggest event they have hosted, the rowing championship starting on the 11th September.</p> <p>WS on behalf of TCCI informed there are 3 big beach cleans coming up linked with the blue flag awards. The TCCI are having continuous issues with anglers at berry head and hopesnose and they are working with the land managing agent to prevent this from happening. It requires enforcement which is difficult because by the time enforcement gets there they will have moved on. NB advised he does speak with the police twice a week and has offered to take them on the rib to access the recreational anglers by boat. This situation has become worse with the pandemic.</p> <p>BP asked about the coves race not being on the events, SP unsure if this is because they are not holding it or If they have forgot to submit the event application. Action for SP to chase this.</p>	
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9.	AOB	Action
	<p>RP briefly spoke about the levelling up funding, the deadline is the 6th July. The amount needed to be borrowed is a lot more than before due to inflation and other factors. We will know more about this at the next Liaison forum.</p> <p><u>Paignton toilets</u> SP advised that enquiries have been made change the toilets at Paignton to something else and leased out. If we can do this then part of the plan would require 4 unisex toilets. SP showed all a plan from one potential tenant and asked for all to look and think about any comments and feedback.</p> <p>SP said that there has been monitoring of the toilets and how many people have been using them and 4 unisex would be enough taking into account that they may not be during events where more people would be around the harbour. If this is agreed then it would have to go out to tender. All factors would need to be taken into account, if it would be suitable for the area etc.</p> <p>JO asked if the building is listed, SP confirmed that the TDA are currently looking into this.</p> <p>AB confirmed with SP that the toilets would be unisex and disabled/ accessible so all people can use them. AB asked if the testing was done over busy times of the day/</p>	

what time of the day they looked at numbers as it could be different at different times. SP confirmed this was all accounted for in testing.

WS asked if the access would be controlled by the tenant.

Diagram left with users to look at and bring forward any other comments to SP.

AC said she has a list of questions to ask on AOB.

AC asked if it would be possible for a fire safety plan to be displayed on the notice board in the Inner Harbour and it does not look like the extinguisher have been checked and if it would be possible to have more fire extinguishers.

NP confirmed that we can issue the fire safety plan in the notice board, the fire extinguisher was checked last week. One fire extinguisher was deemed to be enough in the code of practice and all vessels should have their own on board.

AC asked if the loading hours could be extended for the taxi/ loading area outside the inner harbour as it is not being used by taxis like it used to be and inner harbour customers are receiving tickets.

NB will formally speak to parking services again to see if anything can be done as it is not under us to change this.

AC asked if we could get more CCTV in the inner harbour, and is aware of the boat break in on south pier.

NB confirmed an order has been raised for two new static cameras for the inner harbour/ barrier. One pointing directly to the inner harbour gate. The break in happened at 2.30am, they climbed over the spikes to get down to south pier and then walked over the millennium bridge, they did have distinct clothing and the police are looking into it. TM asked about lighting on South Pier as it is very dark. It was confirmed that lighting is being installed this week.

RP asked how many more questions AC would like to ask, AC advised she does have a few more questions.

AC asked if we could have WIFI around the harbour, NB advised that the WIFI is £2,000 for installation and £6,000 a year for the up keep. RP said he will add it to the list of wants.

AC asked if they could have more electric points, NB confirmed that the cabling is not suitable and adding more sockets to the points would not work, the harbour isn't a fully serviced marina so unfortunately the electric points are there for less use than a fully serviced marina.

AC asked if there is a possibility of the cill times opening at 7am instead of 8am, TM also asked about an extension on cill times in the evening as not all vessels in the winter want to come in before 5pm. NB advised that if you do come in when the cill is closed there is the option to berth on the town dock for a night until you can move it back to its berth the next day. SP said that we did monitor people wanting bridge lifts before 8am and it was very little, NB advised he is in from 7am and can do bridge lifts if needed.

TE advised that at Paignton they had an issue with a certain vessel creating a lot of noise jet washing on North Quay all afternoon which prevented people from going down North Quay. SP asked for TE to put this in an email so he can investigate. TE also asked for more lighting around North Quay and it was brought up to Havills but nothing has yet been done. SP to chase.

TA said that people are anchoring on the seagrass area at Beacon Cove. No one was aware of this. JM confirmed seagrass chart is on the Tor Bay Harbour website.

TM asked for the protocol on asking Torbay Council for money and other things, he had been advised by someone that all you need to do is ask. JO and NA advised this is not the case, and there is a lot more to it than that. RP advised that the Liaison forum is the right place to bring up questions and ask for things so it can be fed back.

BP asked if there was any progress on living coasts, JO confirmed all he knows at the moment is there are 2 potential buyers.

BP also asked about Victoria parade and if there is any update, JO advised that the plans for it did not take into consideration that Torquay is a working harbour and that HVGs would need access. The Harbour master was never consulted.

BP mentioned that there was a lot of loud noise coming from below decks the other evening causing a lot of noise pollution. All noted.

RP thanked everyone for attending the meeting and is grateful for them all coming and appreciates all points made.